RELEASE NOTES
N-FOCUS INTERIM RELEASE
August 12, 2012

An interim release of the N-FOCUS system is being implemented on August 12, 2012. Interim Releases are made between scheduled major releases. The last N-FOCUS Major Release was July 8, 2012. The next N-FOCUS Major Release is scheduled for November 11, 2012. This document provides information explaining new functionality, enhancements and problem resolutions effective with this release. The Release Notes are divided into five main sections:

♦ **General Interest and Mainframe:** All N-FOCUS users should read this section.

♦ **Developmental Disabilities Programs:** N-FOCUS users who work directly with DD programs and those who work with the related Medicaid cases should read this section. Note: this section will only appear if there are enhancements, tips, or fixes specific to DD programs.

♦ **Foster Care Review Board:** N-FOCUS users with responsibility for Foster Care Review Board functions should read this section. Note: This section will only appear when there are tips, enhancements or fixes specific to Foster Care Review Board functions.

♦ **Protection and Safety Programs:** N-FOCUS users with responsibility for Child Protective or Adult Protective Services should read this section. It will be noted when the information is specific to only one of these areas.

♦ **Expert System:** N-FOCUS users responsible for case entry for AABD/MED, ADC/MED, FSP, FW, IL, MED, and Retro MED should read this section.

Table of Contents

General Interest and Mainframe

Copay Requirements

The copay requirements were changed for the August, 2012 benefit month.

Race will no longer provide an exemption from copay. Previously a race code of Native American would cause the copay to be set to NO. This will no longer be true.

TMA clients were previously exempted from copay. This will no longer be true except if the client's status in a TMA case is Premium Due.
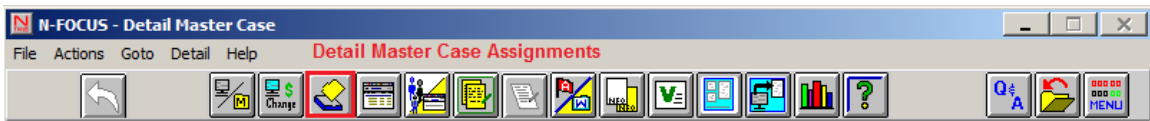
Any client in any program case will be exempted from copay if the client's status is Premium Due.

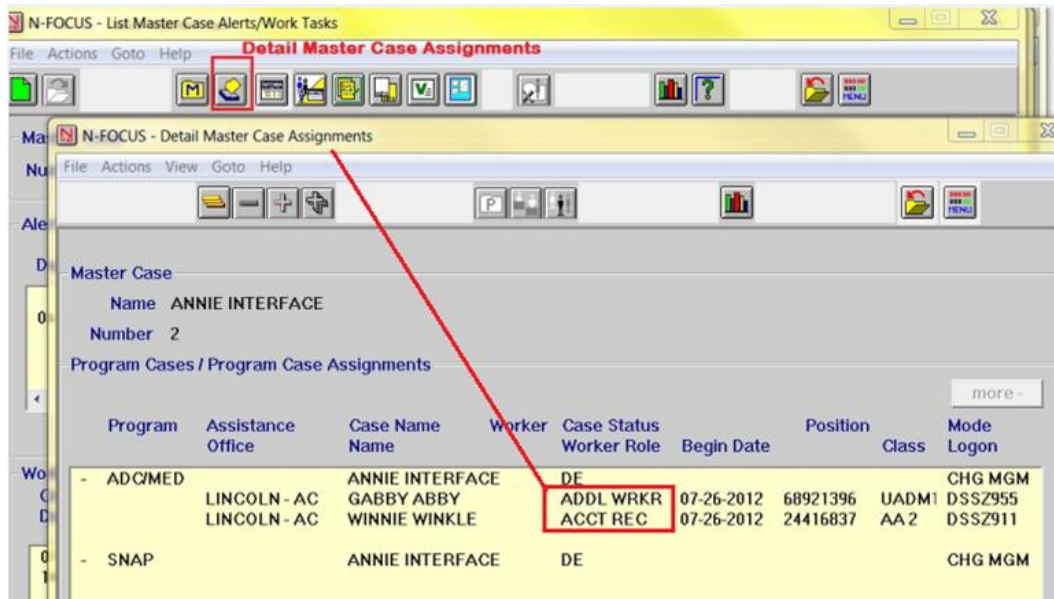### Detail Master Case Assignments (Tip)

For a quick look at all current assignments on cases, click the Detail Master Case Assignments icon from either
1. Detail Master Case or
2. List Master Case Alerts/Work Tasks.

All current assignments are shown on this window.

Alerts

The following new alerts and changes to existing alerts will affect both Assigned Cases and cases within the Universal Caseload unless otherwise indicated.

EA - #92 Wage Info Received (Change)

This alert indicates wage information has been received from the State Employer Wage (SEW) file. Effective with this release, this alert will now display on the next business day after the information is received.

Alert Text: - Wage information received for quarter <Date> to <Date> from <Employer>.

EA - #354 – Multiple Cases (Tip)

This alert is generated when a participant is pending in another program case and they are an active or pending participant in another program case in a different Master Case.

Alert Text: - <ARP Name> is currently open in one or more program cases in Master Case # <Other MC#s>

Note: It is important to check all Alerts before processing a pending program case so that duplicate participation is caught before benefits are issued.

Work Task

Work Task (Tip)

The Work Task "App Recd – Intv Not Required (System)" is sometimes getting created in error. Please check this work task and determine if an Interview is needed. If the interview is not needed, complete the work task and narrate in the record.
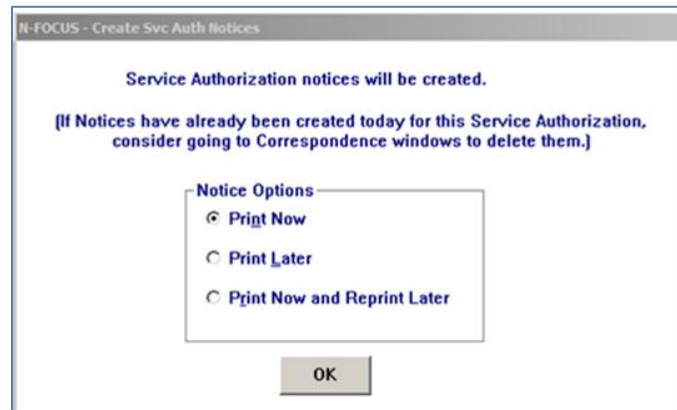
Correspondence

Archived Correspondence (Fix)

The Retrieve Archive Correspondence function is again available for Supervisors and Lead Workers.

Service Authorization (Change)

The following change affects all programs except Child Care:

- Beginning August 12, 2012 functionality to 'Print Now' the provider authorization notice is being reinstated. When you create an authorization or make a change to an authorization which causes notices to be created, the print option window will again display.

N-FOCUS - Create Svc Auth Notices

Service Authorization notices will be created.

(If Notices have already been created today for this Service Authorization, consider going to Correspondence windows to delete them.)

Notice Options
- Print Now
- Print Later
- Print Now and Reprint Later

OK

The following change affects the Child Care Program:

- Since the July 8th release, the above window does not display for Child Care authorizations and you cannot 'Print Now' the provider notice on the day it is created.   This will not change with the August 12th release.
- All Child Care Client and Provider Authorization notices are automatically printed and mailed the next day.
    - The worker does not need to print and mail these

Enterprise Content Management Web Portal for Child Care Providers (Change)

The Nebraska Department of Health & Human Services Team will be hosting a Webinar (August 13th) to assist Child Care Providers with the transition from paper to the on-line electronic billings system. We are very excited to share enhancements and new functionality of the on-line system with Child Care Providers. The webinar will provide enough information to successfully navigate the on-line system and view/submit electronic Child Care Claims.

- In September of 2012 Child Care Providers who are registered on-line using the **Enterprise Content Management Web Portal** will have the ability to view Service Authorizations on-line.
    Please Note: The Project Team is currently piloting the enhancements with a group of 20 Providers in the ESA (Omaha Area) and SESA (Lincoln Area) the month of August. During the pilot this group will be receiving their Service Authorizations on-line and via US Mail. Once the Pilot has been completed (End of August) the group will view their Service Authorizations on-line through the Enterprise Content Management Web Portal.
- Child Care Providers who need technical assistance with the **Enterprise Content Management Web Portal** should contact the DHHS Helpdesk (800) 722-1715. The support ticket will then be routed for resolution.
- Additional information will be provided to internal DHHS Staff on the upcoming changes to the submission of electronic claim process for Child Care.

Expert System

Calculate Income (Fix)

With the July Release, when you selected Excluded as a calculation method when budgeting fluctuation unearned income on SNAP cases, the OK button did not enable. This has been fixed.

SNAP Utility Allowance (Change)

Nebraska's request to increase the SNAP Utility Allowance was approved by the USDA – FNS. When MESA is run, the SNAP Utility Allowances effect October 1, 2012 (for FFY 2013) will be as follows:
- Standard Utility Allowance: $419 (change from $405 in FFY 2012)
- Limited Utility Allowance (no heating/cooling): $193 (change from $197 in FFY 2012)
- One Utility Allowance: $37 (remains the same from FFY 2012)
- Telephone Allowance: $45 (change from $52 in FFY 2012)

Changing Category in Configuration (Tip)

If you change the Category Code in Configuration to CMAP, you must run budgets. CMAP is a default category so you must run the budget to get a valid category of SAM, MAC, RIB or EMAC.